



ROYAL BAY SECONDARY SCHOOL
CONSTRUCTION and
TRADES AWARENESS SKILLS & KNOWLEDGE (TASK) PROGRAM
APPLICATION

Program Requirements

Applicants **must** meet the following requirements in order to be admitted to the Construction Program and/or Trades Awareness Skills and Knowledge (TASK) Program.

Students must:

1. be fifteen years of age, or older and currently enrolled in grade 10, 11 or 12.
2. have their parent's/guardian's written permission.
3. demonstrate an interest and a level of maturity suitable for a trades program and a work environment.
4. be able to make provisions for their own transportation to and from a work experience job site.

Student is applying for: (please check one)

- TASK (Trades Awareness Skills and Knowledge) Program
 Construction Program

Documentation to be submitted with this Application:

Deadline: _____ (to the school Career Centre)

Applicants must:

1. provide a resume
2. provide a cover letter to include:
 - a) an outline of why you wish to be admitted to the program.
 - b) specific skills which will help you to be successful in the program including previous jobs/experience and courses you have taken.
3. provide a copy of your most recent secondary school marks.
4. have your counsellor complete the Education Plan Form (see attached).

Interview

Applicants will be required to attend a short interview (10 – 15 minutes) with the program teacher and college instructor. Student will be contacted regarding times for the interview.

Signatures

• PARENT'S/GUARDIAN'S SIGNATURE

"I hereby state that I grant permission for my son/daughter to participate in the Trades Awareness Program."

Signature _____ Date _____

• APPLICANT'S SIGNATURE

"I certify that all statements on this application are true and complete."

Signature _____ Date _____

In the table below develop your education plan including the courses required for entry into the program and the dual course credits you will receive while attending Camosun.

Note:

1. Ensure you have included and considered your graduation requirements in your Education plan.
2. You may need to modify your timeline to achieve your graduation requirements & participate in the program.
3. Complete the 3 Year Education plan in full beginning with your current year.
4. Do not implement any timetable changes until you have college confirmation of acceptance.
5. Include the **PB and SSA Credits** in this plan (courses in **bold** in the following samples)

Date: _____ **Student Name:** _____

Program: _____

3 YEAR EDUCATION PLAN

Students are required to complete a minimum of **80 credits** (equivalent to 20 four-credit courses) in Grades 10 – 12 for graduation. Most students choose to complete more than 80 credits.

1. Required Courses - 52 credits in courses listed below:

Language Arts 10 – 4 credits	Language Arts 11 – 4 credits
Fine Arts or Applied Skills 10, 11, or 12 - 4 credits	Social Studies 11, Civics 11 or First Nations 12 – 4 Credits
Science 10 - 4 credits	Mathematics 11 or 12 - 4 credits
Mathematics 10 - 4 credits	Science 11 or 12 - 4 credits
Physical Education 10 - 4 credits	Language Arts 12 – 4 credits
Planning 10 - 4 credits	Graduation Transitions – 4 credits
Social Studies 10 - 4 credits	

Note: Graduation = Minimum 4 Grade 12 level courses + Graduation Transitions.

2. Elective Courses – 28 credits. Students can choose to complete elective requirements through the Secondary School Apprenticeship Program (**SSA Credits**).

Grade 10	Grade 11 Semester 1	Grade 11 Semester 2	Grade 12 Semester 1	Grade 12 Semester 2
Credits:	Credits:		Credits:	
Total Credits Earned (Required + Elective) =				

Student Signature

Teacher/Counsellor Signature